

## **CONFIDENTIAL INFORMATION REQUEST**

## **DOCUMENTS**

## **Account Statements**

- brokerage and other investment account statements
- retirement plan statements (401(k)s, pension plans, IRAs)
- college savings plans (529s, Coverdell accounts, etc.)
- annuity and/or permanent life insurance statements
- money market statements
- checking, savings, & other cash account statements

#### **Liability Statements**

- mortgage statement
- credit card statements (if you carry a monthly balance)
- student loan statements
- other loan statements

Tax Returns (last three years)

Brochures and/or Statements of Employee Benefits

Recent Paycheck Stub

Insurance Policies (declaration pages are sufficient)

- Life
- Disability
- Home
- Auto
- Liability
- Long Term Care

Wills, Trust Agreements, Powers of Attorney



# **PERSONAL INFORMATION**

	Client 1	Client 2
Full Name		
Date of Birth		
Relationship Status		
Social Security #		
Home Address		
Home Phone		
Work Phone		
Mobile Phone		
Email 1		
Fax / Email 2 / Other		
Preferred Contact		
Occupation		
Employer / Years		
Degrees		
Schools		
Compensation		
Benefit Plans		
Special Interests		



Dependent Name	Social Security #	Date of Birth	Relationship	
List & briefly describe you	r financial goals in orde	er of importance to you:		
What age do you intend to slow down? What age do you intend to retire?				
Client 1:		Client 2:		
Have you recently experienced or do you foresee any life altering experiences in the near future?				
Do you or any of your dependents have special needs? If so, describe briefly.				



Do you have any key advisors?				
Name:	Contact:			
Name:	Contact:			
Name:	Contact:			

# **OTHER ASSETS & LIABILITIES**

Real Estate	Property 1	Property 2	Property 3
Name / Address			
Current Market Value			
Purchase Price			
Original Loan Amount			
Date of Loan			
Term (Years)			
Type (Fixed, ARM, etc.)			
Current Loan Balance			
Interest Rate			
How Titled			
Home / Rent / Vacation			
HELOC / 2 <sup>nd</sup> Mortgage			
Significant Renovations?			



	Automobile 1	Automobile 2	Automobile 3	
Make & Model				
How Titled				
Current Value (optional)				
List any additional assets not listed above or on a statement that you have provided. May include jewelry, coins, precious metals, antiques, warrants, royalties, annuities, personal loans, interest in a privately held business, & other valuables.				
List any additional liabilities (personal loans, legal judgment, etc.) not listed above or on a statement that you have provided.				
Do you anticipate any inheritance or financial assistance that may affect your financial plan?				
What else should I know?				